

Louis Latzer Memorial Public Library  
Board of Trustees Minutes  
Tuesday, November 19, 2024

The monthly meeting of the library was called to order by Sharon Rinderer at 5:00 p.m. on November 19, 2024.

**Roll Call:**

Nancy Genteman  
Amy Kloss - absent  
Susan Martz  
Justin McLaughlin  
Marshall Rinderer - absent  
Sharon Rinderer  
Joshua Short  
Shaun Voegelé  
Bill Wagner

Director: Angela Kim

Associate Members: Louis Latzer and William Piper

**October Minutes:** William Piper pointed out a typo in the September Minutes. Susan Martz corrected it and sent the amended minutes to Angela Kim. Nancy Genteman motioned to approve the minutes and Bill Wagner seconded. Motion passed.

**Public Forum:** None.

**Treasurer's Report:** The board reviewed the reports from August, September, and October. Wagner motioned to approve and Shaun Voegelé seconded. Motion passed.

**September and October Bills:** Joshua Short motioned to approve the bills and Justin McLaughlin seconded. Roll was called. Motion passed.

**Librarian's Report:** Angela Kim is almost finished sorting through the Highland historical information given to us by Roland Harris.

The Shutter Guy will install additional plantation shutters in the back area and the librarian's office. Total cost of \$8,514.00 is covered under the Tort Life Safety Funds Request.

Genteman attended the HACF banquet in place of Kim. The library received \$3,550.00 from the three stated funds and the the grant that Kim wrote. The Boulanger Fund gave the library \$1,500.00.

We have a new Da-Com copy machine.

Kim was away from the library while she was hospitalized from October 11-15th.

Everyone needs to take the Open Meetings Act training online.

On Martin Luther King Day and Juneteenth, we will be closed to the public. Staff will use the holidays as work days.

Kim is working on the Christmas fund raiser.

**Book Committee Report:** We received 35 books, one game, 30 puzzles and five Highland Genealogy items.

**Unfinished Business:** None.

**New Business:** For information about the new shutters, work day schedule, and Christmas fundraiser, see **Librarian's Report**.

Holiday bonuses will be the same as last year with the exception of Connie Duncan. The board decided to give her a \$25.00 raise. Her bonus was \$75.00. Now it will be \$100.00. Roll was called and the motion passed.

Tort Life Safety Request is the same as last year.

Short sent all board members the information regarding the Board Open Meetings Act Review. Board members need to complete the Review.

The Per Capita Grant Requirements were discussed.

**Other Business:** None.

**Adjournment:** Short motioned to adjourn and Genteman seconded. Motion carried.

The next meeting will be Tuesday, January 21, 2025.